

## Environmental Documentation Checklist

The following checklist outlines the minimum required items for DWR review. Please note, you may be asked for additional documentation. Please plan for at least 8 weeks after submittal for DWR to complete concurrence to allow follow up questions.

### All Projects are required to submit:

- Environmental Information Form
  - A completed, signed, and current form if required by the grant. Fill in ALL relevant CEQA information. You may need to submit a revised EIF should permitting or CEQA change
- Legal Challenges Letter (see example)
  - This is a written statement certifying the status of legal challenges made within the specified statute of limitations for the project.
  - Signed and submitted on agency letterhead from the lead agency or the designated authority
  - AND the letter should list the agreement number and project title
  - AND the letter should include the type of CEQA document, where the document was filed and when, and the public review period.
  - AND the letter should either say there were no legal challenges, or if there were describe the challenge and resolution to the CEQA document(s)
- Project Permits
  - Final Signed permits as listed in the EIF and/or Agreement required to start construction are required for concurrence. Remaining permits will be required before completion of the grant, if applicable

### In addition to the above, you will also need to submit:

#### If your project has a **Notice of Exemption (NOE)**:

- Signed and final Notice of Exemption from the lead agency
  - Please note, if the project didn't file the NOE please submit documentation showing the 180-day public statute of limitations has expired. Please note an EIF and letter of no legal challenges is still required for projects that have had NOEs filed for CEQA compliance.

#### If your project has a **Negative Declaration (ND)** from the lead agency:

- Signed and final Notice of Determination for all CEQA documents
- Final Negative Declaration

#### If your project has a **Mitigated Negative Declaration (MND/IS) or Environmental Impact Report (EIR)** from the lead agency:

- Signed and final Notice of Determination for all CEQA documents
- Final MND or EIR

- Include original and all addendums, if applicable
  - Include MMRP, if not included in MND/EIR
  - Include Statement of Overriding Considerations, if applicable
- Fish and Wildlife Environmental Filing Receipt
- *Prop 84 grants only:* Prop 84 required tribal notification before AB52 was signed into law. Public Resources Code section 75102 mandates a notification of California Native American Tribe for projects funded with Proposition 84 funds. This Tribal notification applies to Proposition 84 projects using a ND, MND or EIR that was certified after March 1, 2009. As part of ensuring consistency with Proposition 84, Grantees must indicate that they have complied with Public Resource Code section 75102.”

### **Miscellaneous Tips:**

- A project can be listed in DWR’s agreement as one project, but it may include multiple components that are multiple CEQA projects. All of these documents must be submitted per CEQA project.