**Progress Report**

**Proposition 1, Disadvantaged Community Tribal Involvement (DACTI) Grant Agreement**

**Association of Bay Area Governments**

**DWR Grant No. 4600013248**

**Reporting Period: [Insert Date]**

**Prepared: [Insert Date]**

**Project #: Name**

**Implementing Agency: Name**

**1. Project Description**

*<Provide a short paragraph summarizing the purpose of the project. This section will remain constant after the first submitted Progress Report>*

**2. Project Progress**

**Task 1 – Project Administration Percent Complete: X%**

* Describe the work accomplished during the reporting period including:
	+ Milestones or Deliverables Completed/Submitted [see Grant Agreement Work Plan for list of deliverables]
	+ Challenges to Completion of Task [insert description of concerns/issues or write “there are no scheduling concerns or issues that might delay completion of this task.”]

**Task 2 – Needs Assessment & Capacity Building Percent Complete: X%**

* Describe the work accomplished during the reporting period including:
	+ Milestones or Deliverables Completed/Submitted [see Grant Agreement Work Plan for list of deliverables]
	+ Challenges to Completion of Task [insert description of concerns/issues or write “there are no scheduling concerns or issues that might delay completion of this task.”]
	+ Any meetings or outreach events that occurred

**Task 3 – Project Development [if applicable, if not – delete] Percent Complete: X%**

* Describe the work accomplished during the reporting period including:
	+ Milestones or Deliverables Completed/Submitted [see Grant Agreement Work Plan for list of deliverables]
	+ Challenges to Completion of Task [insert description of concerns/issues or write “there are no scheduling concerns or issues that might delay completion of this task.”]
	+ Any meetings or outreach events that occurred

**Task 4 – Coordinating Committee and Agency Coordination/Integration [if applicable, if not – delete) Percent Complete: X%**

* Describe the work accomplished during the reporting period including:
	+ Milestones or Deliverables Completed/Submitted [see Grant Agreement Work Plan for list of deliverables]
	+ Challenges to Completion of Task [insert description of concerns/issues or write “there are no scheduling concerns or issues that might delay completion of this task.”]
	+ Any meetings or outreach events that occurred

**3. Deliverables included with this report**

**4. Issues or concerns affecting schedule and/or budget**

**5. Activities planned for next reporting period:**

• Task 1

• Task 2

• Task 3 [if applicable, if not – delete]

* Task 4 [if applicable, if not – delete]