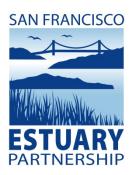
SAN FRANCISCO ESTUARY PARTNERSHIP FY 22 WORK PLAN AND BUDGET OCTOBER 1, 2021 - SEPTEMBER 30, 2022





FY 22 Work Plan and Budget

October 1, 2021 – September 30, 2022

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INTRODUCTION

The San Francisco Estuary Partnership ("Partnership" or "SFEP") collaborates with federal, state, and local agencies and stakeholder partners whose mission is to restore and improve the health of the San Francisco Estuary. The Partnership developed and tracks implementation of the Estuary's environmental master planning document, the Estuary Blueprint; manages environmental projects throughout the greater San Francisco Bay Area; and educates the public about Bay-Delta ecological issues. The Partnership also sponsors scientific conferences and colloquia including the biannual State of the Estuary Conference and publishes reports such as *The State of the Estuary* (2019).

This work plan addresses the requirements of receiving annual US EPA implementation funds. Our expected 2021-22 \$700,000 appropriation of Section 320 EPA funding is a small, but critical part of the budget as it allows staff to work on efforts not directly funded by the other specific grant/contract funds.

This work plan summarizes our budget and lists the projects, programs, and partners that SFEP will be working on from October 2021 to September 2022. Some of these projects were designed by and are directly managed by SFEP staff, while many of the work plan's projects are being implemented by our partners, with SFEP providing financial and administrative oversight.

It is important to stress that the Partnership's budget and work plan are always in flux. With only the EPA annual allocation as a constant income source, the Partnership is continuously working with possible new funding partners and applying for new awards. New projects are always in the pipeline, and staffing allocations of time and budget shift frequently to meet new obligations as additional funds are secured. This means that the work plan that will be approved by the Implementation Committee in May 2021 may be adjusted when full funding is known to reflect the Partnership's actual work during October 2021 to September 2022. Any such adjustments to EPA NEP funding will be documented in an amendment to the budget and work plan, approved by EPA.

PREVIOUS YEAR'S PROGRAM ACCOMPLISHMENTS

Notable Partnership accomplishments in FY 21 included:

- Launched the update process for the 2022 Estuary Blueprint.
- Planned for the 2021 State of the Estuary Conference. Due to COVID-19 restrictions, the conference will be a virtual one day "Summit" to be held free of charge on October 1.
- Continued to staff the <u>San Francisco Bay Restoration Authority</u>, in partnership with the State Coastal Conservancy. Partnership staff review grant applications, prepare staff recommendations, manage funded projects, and are the lead for supporting the Authority's Citizen Oversight Committee. Partnership staff also play a critical liaison role between the Authority and MTC as the Authority's Treasurer. The Authority funded the fourth round of projects to improve habitat along the shoreline of the San Francisco Bay. The Authority has now funded a total of 31 projects since the passage of Measure AA, a parcel tax generating approximately \$23m a year for the Restoration Authority.
- Completed all ten projects funded under Round 3 of the Integrated Regional Watershed Management grant program.
- Partnered with community leaders to address historic and continuing racial, social, and
 Tribal injustices in water management. Received an additional \$1.8 million from the
 California Department of Water Resources to work with 15 disadvantaged and
 underrepresented community partners and 6 Tribal partners to complete a Needs
 Assessment related to water supply, water quality, flood protection, stormwater
 management, and habitat protection. The Needs Assessment will identify projects to
 advance future implementation funding through the Integrated Regional Water
 Management Disadvantaged Community and Tribal Involvement Program.
- Completed the "San Pablo Avenue Green Stormwater Spine" projects in four different cities, treating 6 acres of impervious surface area.
- Improved watershed-based green infrastructure planning/tracking through the enhanced "GreenPlan-IT" tool with LID tracker component.
- Received \$22,750,000 from the California Department of Water Resources to fund eight new projects around the region under the Integrated Regional Water Management Program.
- Entered into a \$950,000 agreement with the Delta Stewardship Council to implement scientific studies and projects to respond to priority issues that impact the Estuary, including support for the 2021 State of the Estuary conference, the 2022 Estuary Blueprint, and the 2023 State of the Estuary Report.
- Continued to expand the Transforming Urban Waters Initiative to advance nature-based shoreline infrastructure projects with new partners and new funding, including \$1.9 million from the US EPA through the San Francisco Bay Water Quality Improvement Fund. The TrUW Initiative now includes multiple partners around the region and is advancing projects at five sites in partnership with wastewater districts.
- In collaboration with MTC's Design and Project Delivery Section, received \$640,000 from the Wildlife Conservation Board to undertake a Resource Conservation Investment Strategy for the North Bay, along the SR 37 Corridor. SFEP and MTC will work with other transportation and regulatory agencies, conservation organizations, cities/counties, and

- others to identify ecologically sound strategies to integrate transportation and wetland restoration to achieve climate resilience in the North Bay.
- Underwent and passed the U.S. EPA 5-year Program Evaluation, consisting of review by a Program Evaluation Team of a comprehensive package of written materials. In addition, while no site visits to our region by the Program Evaluation Team were allowed due to COVD-19 restrictions, the Program Evaluation team worked with the Partnership to support and attend a "virtual site visit" consisting of a pre-recorded presentation by Partnership staff on the Integrated Regional Water Management Program, a short video on the 2019 State of the Estuary Report, and an in-person virtual presentation on the Wetlands Regional Monitoring Program presented by Partnership and San Francisco Regional Water Quality Control Board staff. The Partnership passed the 2020 PE and is eligible for continued federal funding through the National Estuary Program.
- Published 4 issues of ESTUARY News magazine.

WHAT'S NEW IN FY 22

During the last fiscal year, the Partnership launched an update to our 2016 Comprehensive Conservation and Management Plan, or Estuary Blueprint. The update is a collaborative but streamlined process, focused at the Action/Task level. The update is guided by the following principles: 1) Remain aspirational yet feasible; 2) Expand and deepen multi-sectoral engagement; 3) Integrate further across geographies and plans; 4) Focus on equity; and 5) Improve clarity and responsibility. The updated 2022 Estuary Blueprint will be completed in FY 22 and will guide the work of the Partnership over the next five years.

In addition to a focus on updating the Estuary Blueprint, the Partnership will continue to strengthen and expand key program areas that advance the goals and objectives of the Estuary Blueprint, including: 1) Regional tidal habitat restoration and monitoring through the San Francisco Bay Restoration Authority, the Wetlands Regional Monitoring Program, and through individual grant-funded projects; 2) Climate resilience and multi-benefit nature-based infrastructure through the Transforming Urban Waters Initiative and green stormwater projects; 3) Addressing historic and continuing racial, social, and Tribal injustices in water management through the Integrated Regional Water Management Disadvantaged Community and Tribal Involvement Program; and 4) improving water quality through the Clean Vessel Act Program and the Supplemental Environmental Projects program.

This year, the Partnership will continue to look to ways to increase and diversify partnerships and funding sources to increase the health and resiliency of the Estuary, including through advancing collaborative opportunities within our host agency family of the Association of Bay Area Governments and the Metropolitan Transportation Commission (ABAG/MTC). In addition, building on the results and recommendations of the EPA-funding Organizational Assessment that was completed in September 2019, the Partnership has been working with MTC to increase the Partnership's long term financial stability, and in FY 22 will be receiving increased funding from MTC to support both specific collaborative work as well as the Partnership's general operational needs (helping to make progress on a challenge identified in the EPA Program Evaluation letter to continue to strengthen the Partnership's working relationship with MTC). The funding from MTC will reduce the burden on the NEP funds over time to support the Partnership's foundational efforts to undertake strategic planning, facilitate partnerships, identify regional needs, and to collaborate across ABAG/MTC on projects and programs of mutual interest.

Finally, last year was a year of extreme difficulty due to the global pandemic. Despite technical challenges, personal hardships, administrative complications, stalled project implementation, and other challenges associated with COVID-19, the Partnership showed much resilience in the face of adversity and saw many significant accomplishments in FY 21. We look forward to a return to more predictable and stable conditions in FY 22 and the opportunity to renew our commitment to improving the health and resilience of the San Francisco Estuary through collaborative, innovative, multi-disciplinary methods.

2016 ESTUARY BLUEPRINT

The work plan is structured to reflect the 2016 Comprehensive Conservation and Management Plan (Estuary Blueprint). The 2016 Estuary Blueprint is the result of almost three years of work and includes the input of over 100 partners. A unifying, collaborative vision, the Estuary Blueprint includes four goals that represent the 35-year vision for the future of the San Francisco Bay-Delta Estuary, 12 objectives that detail desired outcomes that make progress towards achieving goals, and 40 actions that lay out a set of priority tasks to be accomplished over the next five years to reach one or more objectives. The Estuary Blueprint builds upon the 2015 State of the Estuary Report by linking management responses to the findings of the State of the Estuary Report and using the health indicators contained State of the Estuary Report to track long term outcomes of the actions where possible, thus better integrating SFEP's science and planning documents and facilitating an adaptive management approach for SFEP and the region. The State of the Estuary Report was updated in 2019, reporting on five key existing indicators of health and introducing three new potential "emerging" indicators to measure Estuary resilience. The 2019 State of the Estuary Report will inform the next Estuary Blueprint update scheduled for 2022. The next State of the Estuary Report is planned for 2023 and will include the full suite of existing indicators as well as one or more new fully developed indicators, and will be an interim report.

ESTUARY BLUEPRINT GOALS AND OBJECTIVES

Where do we want to be in 2050, and what can we do in the next five years to get started?

GOAL 1: Sustain and improve the Estuary's habitats and living resources Objectives:

- a. Protect, restore, and enhance ecological conditions and processes that support selfsustaining natural communities
- b. Eliminate or reduce threats to natural communities
- c. Conduct scientific research and monitoring to measure the status of natural communities, develop and refine management actions, and track progress towards management targets

GOAL 2: Bolster the resilience of the Estuary ecosystems, shorelines, and communities to climate change Objectives:

- d. Increase resilience of tidal habitats and tributaries to climate change
- e. Increase resilience of communities at risk from climate change impacts while promoting and protecting natural resources
- f. Promote integrated, coordinated, multi-benefit approaches to increasing resiliency

GOAL 3: Improve water quality and increase the quantity of fresh water available to the Estuary

Objectives:

- g. Increase drought resistance and water efficiency and reduce demand on imported water
- h. Improve freshwater flow patterns, quantity, and timing to better support natural resources
- i. Reduce contaminants entering the system and improve water quality

GOAL 4: Champion the Estuary

Objectives:

- j. Build public support for the protection and restoration of the Estuary
- k. Strengthen regional leadership in support of Estuary health
- l. Promote efficient and coordinated regional governance

BUDGET

Federal Fiscal Year 22 Budget Estimate

For October 1, 2021, through September 30, 2022, San Francisco Estuary Partnership proposes the following budget to the Implementation Committee for review, and to the U.S. EPA.

FY 22	
REVENUE	
Revenue - EPA	\$1,601,215
Revenue - Dept of Interior (through State DBW)	\$266,681
Revenue - DWR	\$8,564,201
Revenue - State Coastal Conservancy	\$111,219
Revenue - Delta Stewardship Council	\$613,843
Revenue - Wildlife Conservation Board	\$320,000
Revenue - BATA	\$1,090,874
Revenue - Valley Water	\$318,373
Revenue - City of Palo Alto	\$84,000
Revenue - IRWM Coordinating Committee/partners	\$70,000
Revenue - Plan Bay Area	\$15,407
Donations (Estuary News)	\$125,000
ACL/Supplemental Environmental Projects	\$55,502
Conference revenue	\$440,173
SF Bay Restoration Authority	\$407,574
MTC operational support	\$150,000
Revenue Total	\$14,234,062
EXPENSES	
Salaries and benefits	\$2,766,555
Consultant and subawards	\$9,817,880
Other direct costs	\$42,050
Indirect	\$1,607,577
Total Expenses	\$14,234,062

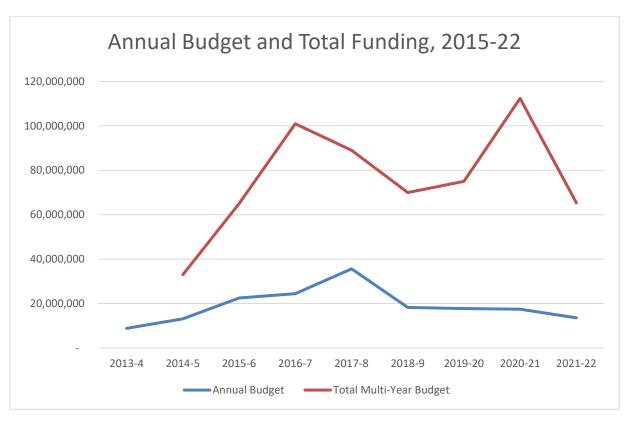
Table 1: Federal Fiscal Year 22 Revenue and Expenses

The multi-year awards of the various grants, contracts, agreements, and sponsorships that SFEP currently manages total approximately **\$65.7 million**. All have different start and end dates, with the longest currently running through 2025. SFEP proposes new projects for funding each year, and each year completed projects close and new projects begin.

Our estimated **FY 22 budget is \$14.2 million** for October 1, 2021 to September 30, 2022. This budget is always an estimate, as revenue and expenses for multi-year projects do not always come in at an even rate over the project term.

Revenue

The total funding managed by SFEP is projected to be down significantly this fiscal year with the successful completion of several large grants (Caltrans, NRA, IRWM 3, most projects in IRWM 2). The figure and table below show both our fiscal-year and total funding over the last several fiscal years.



	2012-3	2013-4	2014-5	2015-6	2016-7	2017-8	2018-9	2019-20	2020-21	2021-22
Current Year	\$ 8.7M	\$ 8.8M	\$ 13.1M	\$ 22.5M	\$ 24.4M	\$35.6M	\$18.2M	\$17.7M	\$17.4M	\$14.2M
Total Funds	n/a	n/a	\$33M	\$ 65M	\$ 101M	\$89M	\$70M	\$75.1M	\$112.4M	\$65.7M

Table 2: Annual and Total Budgets Over Time

Revenue from IRWM grants strongly influences the overall picture of our annual and multi-year budgets. FY 22 falls after the closure of several IRWM projects and before the next round begins. This year's budget does not include the projected receipt of the next round of IRWM funding (Prop 1 Round 2) which is expected to arrive in FY23. The chart below shows the active period for each of the IRWM grants to date. Originally expected periods are shown in black, with extensions in blue.

Light blue for IRWM Round 2 in 2022-24 indicates that very few projects remain open out of the original 20.

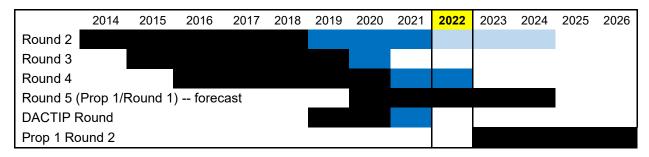
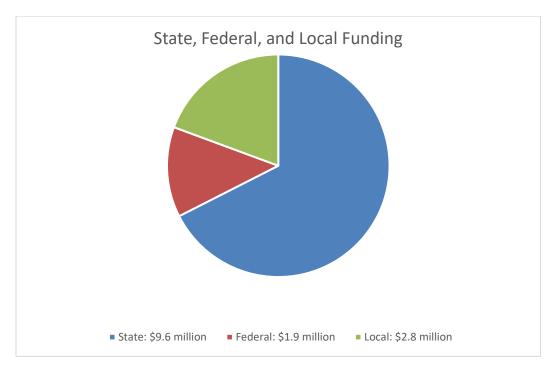


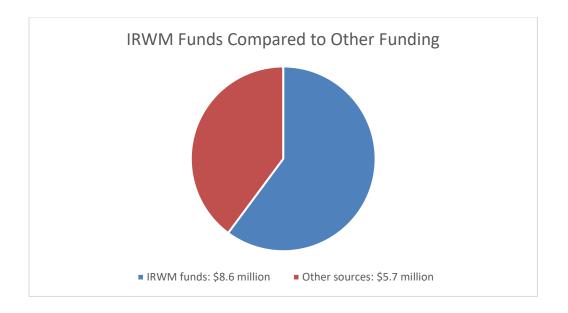
Table 3: IRWM Grant Start and End Dates (Calendar Years); Extension Periods in Blue

SFEP's revenue each year comes from federal, state, and local grants, contracts, sponsorships, and conference registration fees. This year's mix is shown in the figure below. Individual awards and funding sources are listed in table form in Attachment 1. State funds make up \$9.6 million or about 68%, Federal funds are at \$1.9 million or about 13%, and local funds are at \$2.8 million, about 19%.

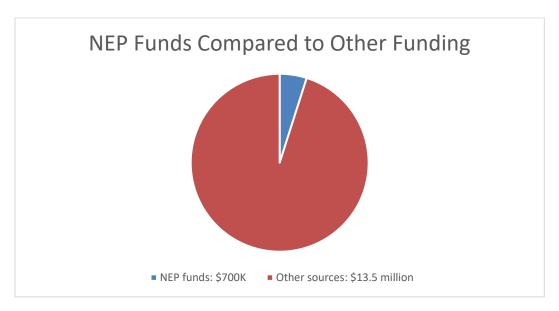


This mix has shifted in small ways from last year. This year there is relatively less State funding compared to last year (68% rather than 71%), level Federal funding (13% both years), and more local funding (19% compared to 16%).

IRWM funds continue to make up the majority of SFEP's incoming funding, about 60%. This is down slightly from last year's 66%.

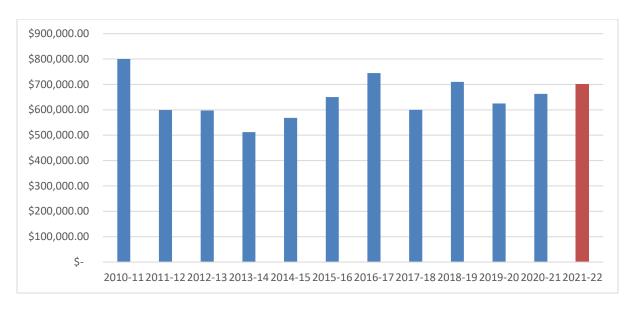


NEP funding continues to make up a small but critical portion of our overall incoming funding mix, about 5% of this year's total funding. With the lower funding totals this year, the NEP funds have increased from about 4% to about 5% of the total.



These important base funds allow us the flexibility to support staff, to provide for basic organizational needs such as training and equipment, and to fund CCMP implementation projects that do not otherwise fit current funding opportunities.

This year's expected award of \$700,000 is within the higher end of the range of previous years' awards, which have varied from \$512,000 to \$800,000.



Expenditures

Our programwide expenses include approximately \$2.7 million for staff costs (salaries and benefits), \$9.8 million for consultant costs (including subawards and contracts), \$42K for other direct costs as detailed below, and \$1.6 million for indirect costs.

Other direct costs include:

Total	\$ 42,050
Travel Expense	\$ 12,000
Printing (includes E-news)	\$ 17,500
Mailing/Postage (includes E-News)	\$ 6,750
Training/Conference/Seminar Costs	\$ 5,000
Catering/Refreshments	\$ 800

Indirect cost computation changed in July 2017 when ABAG became part of MTC. MTC charges overhead for all staff. At ABAG, SFEP staff were considered exempt from overhead costs due to working in a different facility. MTC's formula does not take employee work location into account. MTC is currently covering a portion of SFEP's indirect costs from Bay Area Toll Authority funds, However, SFEP is incorporating indirect costs into grant proposals and contracts as feasible and projects that more than half (60%) of the overhead costs will be covered by new grants in FY 22.

Individual project funding information can be found in Attachment 1.

ONGOING AND NEW PROJECT INFORMATION

Funded Projects/Activities and Program Management

The following projects and program management activities are funded for FY 22. Projects where SFEP plays a key lead role in are listed first. For all projects, the CCMP Goals and Objectives supported are listed, as well as the Clean Water Act (CWA) Core Programs supported. The CWA Core Programs as listed in the FY 17-19 National Estuary Program Funding Guidance are: (1) establishing water quality standards, (2) identifying polluted waters and developing plans to restore them (total maximum daily loads), (3) permitting discharges of pollutants from point sources (National Pollutant Discharge Elimination System permits), (4) addressing diffuse, nonpoint sources of pollution, (5) protecting wetlands, (6) protecting coastal waters through the National Estuary Program, and (7) protecting Large Aquatic Ecosystems.

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
1	2016 Estuary Blueprint Implementatio n and Tracking (Ongoing)	Work with partners to advance Estuary Blueprint (CCMP) actions. Track and report out on progress of actions, through the Estuary Blueprint website, quarterly progress reports to the Implementation Committee, the Estuary Blueprint newsletter, and through other venues such as Estuary News Magazine. Outputs/Deliverables: Updated website, Blueprint newsletters, progress reports, completed actions Long Term Outcomes: Increase in Estuary health and sustainability, ability to track success over time and	Lead	IC and various other entities	\$30,000 EPA \$320	All
		sustainability, ability to track success over time and adjust approach accordingly.				

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
2	2022 Estuary Blueprint Update (Ongoing)	Complete the update of the 2016 Estuary Blueprint (CCMP) by working with the Blueprint Update Steering Committee, the IC, and various working groups. Will include a climate vulnerability analysis on the updated Blueprint for review by EPA. Completed and approved 2022 Estuary Blueprint to be released in spring 2022. Outputs: Updated 2022 Estuary Blueprint and Climate Vulnerability Analysis Long Term Outcomes: Increase in Estuary health and resiliency through implementing actions	Lead	IC and various other entities	\$100,000 EPA §320 Delta Stewardship Council	All
3	Clean Vessel Act Program (Ongoing)	Increase recreational vessel pump-out usage and awareness among boating community with a goal of reducing sewage discharge. During the 2021-2022 cycle, the team will focus its outreach and education efforts on clean boating presentations to virtual and in-person audiences, regular marina site visits, and the Pumpout Nav app. Staff will continue monitoring publicly accessible pumpout and dump stations. Outputs: ~20,000 people reached through outreach and education efforts: 125 pollution prevention devices distributed along with other outreach materials; ~80 sewage disposal units actively monitored; improved "Pumpout Nav" app Long Term Outcomes: Increased awareness of the effects of improper vessel sewage disposal; Improved water quality through a decrease in raw sewage discharges to the San Francisco Estuary	Lead	CA Dept of Parks and Recreation, Division of Boating and Waterways (Funder), Marinas, Coast Guard, Coastal Commission, SF Water Board, Santa Monica Bay NEP	\$266,681 California Department of Parks and Recreation, Division of Boating and Waterways CVA grant	CCMP Goals: 1, 3, 4 Objectives: b, i, j CWA Core Programs: 4-7

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
4	Aquatic Invasive Species (Ongoing)	Provide continued staff support to work with national and regional coordinating bodies and the key agencies implementing programs to reduce the impact of invasive species through prevention, early detection, rapid response, eradication, and control. Outputs: participation in 2-4 regional and national meetings and comments provided on draft documents Long Term Outcomes: Reduction in invasive species	Lead	USFWS, NOAA, CSLC, CDFW	\$10,000 EPA §320	CCMP Goal: 1 Objective: b CWA Core Programs: 5-7
5	Water Board Permit Assistance (Ongoing)	Assist the San Francisco Bay Regional Water Quality Control Board in reviewing and commenting on environmental documents, reviewing applications, writing permits, and reviewing monitoring reports for counties and local districts. Renew agreement with the Valley Water to provide assistance for an additional three years. Outputs: Timely preparation of Valley Water permits and related documents. Long Term Outcomes: Improved regulatory review and permitting processes	Lead	SF Bay Regional Water Quality Control Board, Santa Clara Valley Water District	\$318,373 Valley Water	CCMP Goals:1, 3 Objectives: a, b, i CWA Core Programs: 1-7
6	2023 State of the Estuary Report (New)	Initiate update process for 2019 State of the Estuary Report by working with science partners to evaluate and update indicators in preparation for the next State of the Estuary Report to be released in the Fall of 2023.	Lead	SFEI, DSC	\$125,000 EPA WQIF, Delta Stewardship Council	CCMP Goals: 1-4 Objectives: a-l CWA Core Programs: 1-7

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
7	Communications Program (Ongoing)	Advance priority actions of the Communications Strategy and integrate communications actions across all Estuary Partnership programs, including: 1) Support and develop key national, regionally relevant, and organizational messages with partners through the Regional Communications Team; 2) For current programs or projects without a communications strategy, identify opportunities for increasing visibility of and access to program- or project-specific materials; and 3) Leverage Blueprint update process to expand communications to existing and new partners. Outputs: Implementation of select actions Long Term Outcomes: Wider distribution of clear, shared messages; more and deeper partnerships; more coordinated communication of successes; and a broader perception of the value of the Estuary Blueprint, the Partnership, and its products	Lead	Implementation Committee	\$20,000 EPA §320	CCMP Goal: 4 Objective: j CWA Core Programs: 1-7
9	Report to EPA on habitat restoration and fund leveraging (Ongoing) Implementation	Prepare annual NEPORT reports to EPA. Output: Submitted NEPORT data Long Term Outcomes: Increased ability to track progress over time and adjust approach accordingly Plan and hold four meetings per year of the	Lead Lead	San Francisco Bay Joint Venture, State Coastal Conservancy	\$5,000 EPA §320 \$10,000	CCMP Goals: 1, 4 Objectives: c, j CWA Core Programs: 5-7 CCMP Goal: 4
	Committee meetings (Ongoing)	Implementation Committee. Costs include staff time and light refreshments. Each meeting is approximately 3 hours long and attended by approximately 40 people. Cost of light refreshments per meeting is ~ \$200. Outputs: 4 meeting packets and meeting summaries Long Term Outcomes: Implementation of Estuary Blueprint actions leading to increased Estuary health			EPA §320	Objectives: j, k, l CWA Core Programs: 1-7

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
10	Wetlands Regional Monitoring Program Plan (Ongoing)	Advance implementation of the Regional Wetland Monitoring Program. This effort includes seeking out and securing funding for future phases of program implementation. Outputs: Advanced data management system, finalized Program Charter, identified additional funding sources, regular meetings of Steering Committee and Technical Advisory Committee Long Term Outcomes: Fully implemented WRMP to improve evaluation of restoration efforts and increase project success	Lead, Project Coordination	SFEI, SF Bay NERR, EPA, SF Bay Regional Water Quality Control Board, State Coastal Conservancy, and many other partners	\$52,093 EPA- Regional Wetlands Program Development Grants	CCMP Goals 1,4 Objectives a, c, l CWA Core Programs: 5-7

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11	Transforming	Regional programmatic initiative to create critical	Lead,	City of Palo	\$1,337,796:	CCMP Goals:
	Urban Water	linkages between wastewater treatment, resilience to	Project	Alto, Oro	• EPA §320	1-3
	(TrUW): from	sea level rise, water quality improvements, and habitat	Coordination	Loma Sanitary	(\$15,000)	Objectives: a-i
	Grey to Green	benefits. TrUW is providing regional capacity building		District, East		CWA Core
	Shorelines	and technical assistance and will move ongoing and		Bay	• EPA WQIF	Programs: 1-7
	(Ongoing with	potential design, planning and implementation of nature-		Dischargers	(\$493,411)	
	new funding/	based multi-benefit projects towards completion around		Authority, UC	(ψ170,111)	
	projects)	the San Francisco Bay.		Berkeley,	• SCC Prop 1	
		The TrUW Initiative includes several multi-year grant-		West County	(\$111,219)	
		funded efforts supported by a variety of funders.		Wastewater		
				District, City of	• EPA WQIF	
		Outputs (for FY22):		San Leandro,		
		 Convene 1-3 Transforming Shoreline 		City of	II (#450,000)	
		Collaborative workshops for project review and		Hayward	(\$450,000)	
		knowledge transfer				
		 Complete feasibility study for Hayward 			• SRF	
		horizontal levee			(\$268,166)	
		 Complete 30% design of First Mile horizontal 				
		levee				
		 Complete 60% design of Palo Alto horizontal 				
		levee				
		 Advance design and community engagement for 				
		the North Richmond Horizontal Levee				
		 Advance monitoring at Ora Loma Living 				
		Laboratory				
		 Develop long term science strategy for Oro Loma 				
		Horizontal Levee				
		 Host equity workshop for wastewater treatment 				
		plants				
		Engage communities on nature-based shoreline				
		infrastructure and the reuse of treated				
		wastewater				
		Long Torm Outgomes, Ingressed flood protection ass				
		Long Term Outcomes: Increased flood protection, sea				
		level rise adaptation, habitat, recreational, and water				
		quality improvements				

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
12	Transportation Resilience through Green Infrastructure (Ongoing)	Collaborate with MTC Operations Division to maximize resilience of toll bridge-related transportation assets using green infrastructure. Identify site specific project opportunities related to Open Road Tolling, provide outreach and partner convening assistance, and identify/secure funding sources. Outputs: Planning for 1-3 site specific multi-benefit projects Long Term Outcomes: Increased habitat and resilience benefits	Lead, Collaborato r		\$200,000 Bay Area Toll Authority	CCMP Goals 1,2,3 Objectives a, d, e, f, i CWA Core Programs: 4-7
13	Resilient Baylands North Bay RCIS (New)	Collaborate with MTC's Design and Project Delivery Section to undertake a Resource Conservation Investment Strategy for the North Bay, along the SR 37 Corridor. If proposal to the Wildlife Conservation Board is successful, SFEP and MTC will work with other transportation and regulatory agencies, conservation organizations, cities/counties, and others to identify ecologically sound strategies to integrate transportation and wetland restoration to achieve climate resilience in the North Bay. Outputs: CDFW-approved Final RCIS by 2023 Long-Term Outcomes: Increased habitat benefits and climate resilience in the North Bay	Lead, Collaborator	MTC, CalTrans, SCTA, CDFW	\$328,000 Wildlife Conservation Board, Bay Area Toll Authority, CalTrans	CCMP Goals: 1,2 Objectives: a, d, e, f CWA Core Programs: 4-7

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
14	San Francisco Bay Restoration Authority (Ongoing)	Provide staff support to the Board of the Restoration Authority as it carries out its mission to allocate Measure AA parcel tax funds for regional wetland restoration. Includes preparing staff recommendations, managing funded projects, managing the Citizen's Oversight Committee, and managing an effort to increase engagement of, and benefits to, disadvantaged communities. Outputs: Meetings of Governing Board, Advisory Committee and Oversight Committee; management of 2- 4 additional projects Long Term Outcomes: Increased wetland habitat acreages	Staff support	State Coastal Conservancy	\$407,574 Measure AA Funds	CCMP Goals: 1, 2, 4 Objectives: a, d, e, f, j, k CWA Core Programs: 4-7
15	Supplemental Environmental Projects (Ongoing)	Manage water quality improvement implementation projects funded through the SF Bay Regional Water Quality Control Board fines. Outputs: Implementation of 2-5 water quality and/or habitat improvement projects Long Term Outcomes: Increased habitat and water quality benefits	Lead, Program Coordination, Projects Oversight	RWCQB	\$55,502 SF Bay Regional Water Quality Control Board ACL actions	CCMP Goals: 1, 2, 3 Objectives: a, d, g, h, i CWA Core Programs: 4-7
16	Estuary News (Ongoing)	Increase public outreach through Estuary News magazine publication. Outputs: 4 issues of ESTUARY Magazine and online "Pearls" between issues Long Term Outcomes: Increased knowledge of and public investment in projects and programs that benefit Estuary health	Funder, Staff Support		\$125,000 Partner sponsorships EPA §320	CCMP Goal: 4 Objective: j CWA Core Programs: 1-7

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
17	Plan Bay Area (Ongoing)	Support and advance efforts to address climate resiliency and adaptation within Plan Bay Area 2050 and the Implementation Plan, including addressing sea level rise and water supply resiliency and its relationship to Estuary health. Outputs: Integration of resiliency in Plan Bay Area Long Term Outcomes: Increased resiliency	Participant, project support	ABAG/MTC	\$15,407 Plan Bay Area; \$20,000 EPA §320	CCMP Goals: 3, 4 Objectives: g, I, j, k CWA Core Programs: 4-7
18	Healthy Watersheds, Resilient Baylands (Ongoing)	Manage a suite of urban greening, wetland restoration, and water quality improvement projects in the South Bay informed by technical strategies that advance the potential for integrating multiple benefits of these projects. Extended to 9/30/2022. Outputs: Finalize installation of urban greening projects and construction of bioretention projects, and advance permitting process for creek re-alignment project. Long Term Outcomes: Implementation of multi-benefit projects on eight sites that increase habitat and improve water quality.	Project Manager, Project Coordination	SFEI, City of Sunnyvale, Grassroots Ecology, Canopy, SF Bay Joint Venture	\$118,768 EPA-SF Bay Water Quality Improvement Fund	CCMP Goals: 1,2 Objectives: c, d, e, f CWA Core Programs: 4-7
19	IRWMP Round 2 (Ongoing)	Integrated Regional Water Management Project Round 2 Administration Oversee invoicing and reporting for one remaining project in the grant and finalizing all final reports and retention payments. Long Term Outcomes: increased habitat, improved water quality, improved water reliability. Outputs: (described below for each project):	Grantee and overall coordinator	Redwood City	\$21,835 (all projects) DWR	CCMP Goals: 2, 3 Objectives: d, e, i CWA Core Programs: 4-7

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
		Redwood City Bayfront Canal and Atherton Channel Flood Improvement and Habitat Restoration Project – Route flood flows from the Bayfront Canal and Atherton Channel into managed ponds that are part of the South Bay Salt Pond Restoration Project. This project will alleviate flooding concerns, improve runoff water quality, and support additional recreational trails.				
20	IRWMP Round 4 Projects (Ongoing)	Integrated Regional Water Management Project Round 4 Administration Oversee invoicing and reporting for all remaining projects in the grant. Long Term Outcomes: increased habitat, improved water quality, improved water reliability. Outputs: (described below for each project): 1. Mountain View Shoreline Portion of SBSPR Project - Includes 710 acres of tidal marsh and upland habitat restoration and critical flood risk management infrastructure for residences and	Grantee and overall coordination	DWR, local partners	\$2,331,959 (all projects) DWR	CCMP Goals: 1,2 Objectives: a, d, e CWA Core Programs: 5
		businesses. 2. Novato Creek Flood Protection and Habitat Enhancement Project – Provide flood protection for 870 acres of land and restore 30 acres of wetland habitat.				

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
21	IRWMP Disadvantaged Communities and Tribal Involvement Program (Ongoing)	Administer and implement the regional grant funds for IRWM partners' work with disadvantaged, underrepresented, and tribal communities throughout the Bay Area to conduct needs assessments to identify water-related needs and solutions related to Water Supply & Water Quality, Wastewater & Recycled Water, Flood Protection & Stormwater Management, and Watershed Management & Habitat Protection. Provide technical assistance and capacity building programs to build upon the Needs Assessments with the goal of identifying projects in these communities that could be proposed in future rounds of funding, increase the capacity of these communities to participate in grant programs, and to integrate these communities into the IRWMP funding and management process. Outputs: Regional needs assessment Long Term Outcomes: Increased benefits to disadvantaged and tribal communities	Grantee and project management	Community-Based organizations, Bay Area IRWMP coordinating committee	\$1,327,261 DWR	CCMP Goals: 1,2 Objectives: a, e, f, g CWA Core Programs: 5-7

22	IRWMP Prop 1 Round 1 (New)	Integrated Regional Water Management Project Prop 1 Round 1 Administration Oversee invoicing and reporting for all projects in the grant.	Grantee and overall coordination	DWR, local partners	\$4,789,473 DWR	CCMP Goals: 1,2 Objectives: a, d, e
		Long Term Outcomes : Increased habitat, improved water quality, improved water reliability.				CWA Core Programs: 1-7
		Outputs: (described below for each project):				
		Alameda Creek RD1 System Fish Passage Improvements Project – Part of a multi-agency effort to restore the Watershed and recover the steelhead population by addressing critical barriers				
		2. Lower Walnut Creek Restoration Project – Create and enhance 180 acres of wetlands by reconnecting diked off floodplains				
		3. North Bay Water Reuse Project Phase 2 – Upgrades to increase tertiary filtration and disinfection capacity; and expansion of recycled water services (two projects)				
		4. Calistoga Water and Habitat Project – Water pipeline replacement; low water crossing improvements; and protection of WWTP infrastructure (three projects)				
		5. Bay Area Regional Water Conservation Project – Reduction in urban water demand through rebates and training programs				
		6. River Oaks Stormwater Capture Project – Bioretention basin treating stormwater runoff from a 344-acre area				
		7. Upstream San Francisquito Creek Flood Protection and Ecosystem Restoration Project – Provide flood protection to 44 acres of floodplain				

#	Project/ Activity Name	Description	SFEP Role	Partners	FY 22 Cost/ Fund Source	CCMP Goals, Obj/CWA Programs Supported
		 San Francisco Zoo Recycled Water Pipeline Project Provide 4 million gallons per day of advanced-treated recycled water for irrigation and non-potable uses 				
23	IRWM Prop 1 Round 2 (New)	Manage application for Proposition 1 Round 2 of IRWM funding to implement projects identified as part of the Disadvantaged Communities and Tribal Involvement Program completed last year. If the Bay Area application for Proposition 1 "Round 2" of IRWM is successful, oversee contracting, invoicing and overall grant management for Round 1 projects. Outputs: Approved Bay Area Project for Prop 1, Round 2 Long Term Outcomes: Increased habitat, improved water quality, improved water reliability, improved climate change resilience	Grantee and overall coordination	Community- Based organizations, Bay Area IRWMP coordinating committee	\$70,000 Local funds - support from grant partners	CCMP Goals: 1,2 Objectives: a, d, e CWA Core Programs: 1-7

SFEP Work Plan FY 21-22 Attachment 1

REVENUE DETAIL - ALL SOURCES						
Туре	Funder	Project	WI/FSRC	FF	Y 21-22	
Conferer	Fees, Sponsors, Contracts	State of the Estuary Conference	6995	\$	440,173	
Federal	EPA	Healthy Watersheds, Resil Baylands	1339	•	118,768	
Federal	EPA	2021-22 NEP funds	1343	\$	700,000	
Federal	EPA	Transforming Shorelines	1345	\$	237,006	
Federal	EPA	Bay Area Wetlands Regional Monitoring Progr	1346	\$	52,030	
Federal	EPA	Transforming Urban Waters	1347	\$	493,411	
Federal	DOI via CDPR (DBW)	Clean Vessel Act Outreach	1380	\$	266,681	
State	DWR	Integrated Regional Water Mgmt Round 2	2905	•	21,385	
State	DWR	Integrated Regional Water Mgmt Round 4	2907	•	2,426,081	
State	DWR	IRWM DACTIP	2913	•	1,327,261	
State	DWR	IRWM Prop 1 Round 1	2914	\$	4,789,474	
State	State Coastal Conservancy	Palo Alto Horizontal Levee Project	2930	\$	111,219	
State	Delta Stewardship Council	Science Support	2982	\$	613,843	
State	Wildlife Conservation Board	Resource Conservation Investment Strategy	tbd	\$	320,000	
Local	Donations	Estuary News Magazine	6996	Ś	125,000	
Local	Valley Water	Permit Writing Assistance	5012	•	318,373	
Local	Dischargers	Supplemental Environmental Projects	6997	•	55,502	
Local	Regional Measure AA	Bay Restoration Authority	1706	•	407,574	
Local	BATA	Program Support and Overhead	1251	\$	1,240,874	
Local	Plan Bay Area	Staff Support	1121	\$	15,407	
Local	City of Palo Alto	Palo Alto Horizontal Levee Project	5013	\$	84,000	
Local	IRWM grant partners	Application support	5014	\$	70,000	
				Ś	14,234,062	
				ڔ	14,234,002	

EXPENSE - NEP FUNDS ONLY	
Staff (salaries and benefits)	
Salaries	\$ 316,729.73
Benefits	\$ 269,220.27
Contractual	
Web support	\$ 12,000.00
Other Direct Costs	
Catering/Refreshments	\$ 800.00
Training/Conference/Seminar Costs	\$ 5,000.00
Mailing/Postage (includes E-News)	\$ 6,750.00
Printing (includes E-news)	\$ 17,500.00
Travel Expense	\$ 12,000.00
Sea Grant Fellow 21-22	\$ 60,000.00
Indirect not funded from NEP funds	\$ -
Total	\$ 700,000.00

-						
BREAKDOWNS	BREAKDOWNS BY CATEGORY					
State total	\$	9,609,263				
Federal total	\$	1,867,896				
Local total	\$	2,756,903				
IRWM total	\$	8,564,201				
Others	\$	5,669,861				
NEP funds	\$	700,000				
Others	\$	13,534,062				
Total	\$	14,234,062				

SFEP STAFF



Caitlin Sweeney, Director, manages overall program direction and SFEP staff. Caitlin joined the Estuary Partnership in 2011 as a Senior Environmental Planner and was promoted to Director in 2015. She developed the Partnership's Watershed Program and has overseen various multi-partner collaborative projects on watershed management, wetland restoration, and climate adaptation and resiliency. In addition, Caitlin directed themost recent revision of the Comprehensive Conservation and Development Plan, the collaborative blueprint for the

future of the Estuary. Prior to coming to the Partnership she spent twelve years at the San Francisco Bay Conservation and Development Commission, as a planner and ultimately as Chief Deputy Director. Caitlin has a B.A. in Biological and Environmental Studies from Mills College, and a Master's in Marine Affairs from the University of Washington. Contact Caitlin: (415) 778-6681 or caitlin.sweeney@sfestuary.org



Josh Bradt, Watershed Specialist and Project Manager, manages the San Pablo Avenue Green Stormwater Spine Project and provides support to the Partnership's Watershed Program and regional green infrastructure efforts. Before joining the Partnership, Josh spearheaded the creation of a citywide Watershed Management Plan for the City of Berkeley. He has been the Executive Director and Restoration Director of the non-profit Urban Creeks Council. He has also worked as a Watershed Specialist for the Contra Costa Countywide Clean Water Program. Josh has a B.A. in Political Science from the University of North Carolina. Contact Josh: (415) 778-6671 or josh.bradt@sfestuary.org



Natasha Dunn, Environmental Planner, works on SFEP's Clean
Vessel Act Program in the Sacramento/San Joaquin River Delta, and
provides support to other programs. Previous to joining the
Partnership, Natasha worked for the Association of Bay Area
Governments (ABAG) researching regional water infrastructure
issues. She has also worked on infrastructure resilience conferences
for ABAG and the Sherwood Institute. Natasha has a B.S. in
Environmental Studies from San Francisco State

University and an M.S. in Water Resource Management from Fresno State University. Contact Natasha: (415) 778-6687 or natasha.dunn@sfestuary.org



Athena Honore, Contracts Manager, started with SFEP in 2008. Before becoming contract manager in 2015, she managed projects including urban pesticides, PCBs in caulk, Supplemental Environmental Project oversight, Integrated Regional Water Management administration, and regional outreach campaigns to reduce household pesticide use. Before that, Athena managed pollution prevention campaigns at Save The Bay

covering trash, pharmaceuticals, and beach water quality. She has also run political campaigns and edited technical books. She co-holds a patent in germanosiloxane polymer synthesis and has a B.A. in English from Reed College. Contact Athena: (415) 778-6684 or athena:honore@sfestuary.org



Liz Juvera, Environmental Planner, works on SFEP's Clean Vessel Act Program and provides support to other programs related to Bay Area environmental resiliency and stewardship. Before joining the Estuary Partnership, Liz worked with NASA and the Bay Area Environmental Research Institute to coordinate logistics for research missions and conferences supported by NASA's Earth Science Division. Liz has a B.S. in Biology from the University of California, Santa Cruz and an M.S. in Environmental Management from the University of San Francisco. Contact Liz: (415) 778-6630 or liz.juvera@sfestuary.org



Darcie Luce, Environmental Planner, oversees the implementation of water-focused actions in the Comprehensive Conservation and Management Plan and manages the Healthy Watersheds, Resilient Baylands projects. Before joining the Partnership and Friends, Darcie was Assistant Director of the California Land Stewardship Institute, managing creek and watershed restoration projects and a water quality certification program for farmers. Darcie has a master's degree in applied anthropology with an environmental

focus from the University of Maryland at College Park. Contact Darcie (415) 778-6673 or darcie.luce@sfestuary.org



Karen McDowell, Environmental Planner, leads aquatic invasive species issues, staffs the Bay Restoration Authority for SFEP, and coordinates the State of the Estuary Conference. She serves on regional, state, and federal invasive species task forces. She also coordinated a ballast water outreach program for California Sea Grant. Karen has a B.A. in Biology from U.C. Santa Cruz and a Ph.D. in Marine Ecology from the Florida Institute of Technology. Contact Karen: (415) 778-6685 or karen.mcdowell@sfestuary.org



james.muller@sfestuary.org

James Muller, Environmental Specialist, currently leads SFEP's Integrated Regional Water Management grant program, after several years with SFEP's dynamic clean boater and outreach program funded by a Clean Vessel Act grant from the California Department of Boating and Waterways. James has a Bachelor's of Science in Biology from Radford University and a Master's of Science in Environmental Management from the University of San Francisco. He enjoys being a member of the Beach Watch (FMSA/NOAA) organization during his time off. Contact James: (415) 778-6674 or



Heidi.Nutters@sfestuary.org

Heidi Nutters, Environmental Planner led the Comprehensive Conservation Management Plan (CCMP) process and supports climate resiliency efforts. Prior to joining the Partnership, she managed the Coastal Training Program for the San Francisco Bay National Estuarine Research Reserve. In her role there, she supported regional collaborative science, communication, training and strategic planning efforts. She received a B.A. in Cultural and Interdisciplinary Studies from Antioch College and a M.A. in Environmental Studies from Brown University. Contact Heidi: (415) 778-6686 or



Leslie Perry, Environmental Planner works in SFEP's Integrated Regional Water Management grant program. Prior, she worked under a contract funded by the Alameda County Flood Control and Water Conservation District to provide permit assistance to the S.F. Regional Water Quality Control Board. Leslie previously served as Data Manager for the SWAMP program at the Water Board. She has a B.S. in Environmental Studies from the University of Oregon and an M.S. in Environmental Law from Vermont Law School. Contact

Leslie: (415) 778-6675 or Leslie.Perry@sfestuary.org.



PROJECT-SPECIFIC STAFF

Susan Glendening provides regulatory assistance to the Santa Clara Valley Water District by preparing Clean Water Act Section 401 permits, and reviewing and advising on plans and reports for the District's flood control, stream maintenance, and watershed enhancement projects. Before joining the San Francisco Estuary Partnership, Susan worked as an aquatic biologist and environmental scientist in both the private and

public sector for over 15 years. She has a B.S. in Biological Sciences from U.C. Davis and an M.S. in Environmental Management from the University of San Francisco. Contact Susan: (510) 622-2462 or susan.glendening@waterboards.ca.gov.

\$0.00

SFEP Work Plan FY 22 Attachment #3, Travel Costs

Total:

FY 20-21 Travel Costs Incurred from NEP Funds

Employee	Date Costs Incurred	Details	Amount	Trip Total Cost
All meetings were conduc	ted virtually during this time period	due to continued Covid-19 impact:	s. There are no costs to rep	
				\$ -
	FY 20-21 Trave	el Costs Expected under NEP Funds	S	
All meetings are expected	to be conducted virtually during thi	is time period. There are no costs t	o report.	
				\$ -

Completed Major Projects

Project Name	Description	§320 Funds Spent	Accomplishments/Deliverables
2016 CCMP Implementati on and Tracking	Work with partners to advance and track CCMP (Estuary Blueprint) actions.	\$30,000	Tracked status of CCMP actions and prepared four detailed quarterly progress reports to the Implementation Committee, released three Estuary Blueprint email newsletters, and supported various stories on Estuary Blueprint projects and programs within ESTUARY News Magazine.
2022 CCMP Update	Update the 2016 CCMP (Estuary Blueprint), to be released in early 2022.	\$50,000	With partners, developed Draft 2022 Estuary Blueprint for review by the Estuary Blueprint Steering Committee, Implementation Committee, and Executive Council.
Clean Vessel Act Program	Increase recreational vessel pump-out usage and awareness among boating community with a goal of reducing sewage discharge.	\$0	Reached ~20,000 people through outreach and education efforts, distributed 500 pollution prevention devices; monitored ~80 sewage disposal units; and improved the "Pumpout Nav" app.
Estuary News	Increase public outreach through Estuary News magazine publication.	\$75,000	Published four issues of ESTUARY News Magazine and several online postings of shorter stories in between issues. SFEP provides staff support for the independently edited magazine, as well as covers direct costs such as printing, mailing, and the editorial contract.
Wetland Regional Monitoring Program Plan	Implement the California Wetlands Program Plan within the Bay Area by planning the Bay Area Regional Wetland Monitoring Program.	\$15,000	Completed the Funding Strategy including a detailed budget, plan for seeking initial funding sources, and strategies and next steps. Completed the WRMP Charter which includes guiding principles and outlines the duties of the Steering Committee and Technical Advisory Committee. Completed the Fit-Gap Analysis Criteria for indicators.

Healthy Watersheds, Resilient Baylands	Manage a suite of urban greening, wetland restoration, and water quality improvement projects in the South Bay informed by technical strategies that advance the potential for integrating multiple benefits of	\$0	SFEP leveraged a small amount of §320 funds to augment secured funding through EPA's Regional Wetlands Development Grant program. Completed a green stormwater infrastructure project on a major arterial street in the City of Sunnyvale. Partners Grassroots Ecology and Canopy planted native trees and other plants at five sites in East Palo Alto. Partner San Francisco Estuary Institute released
	these projects.		two major reports; <i>Making Nature's City</i> and <i>Sediment for Survival</i> . The Healthy Watersheds, Resilient Baylands project is funded by an EPA Region 9 Water Quality Improvement Fund grant.
Supplemental Environmental Projects Program	Manage Supplemental Environmental Projects, which allow a discharger to undertake an environmentally beneficial project as restitution for polluting water under the San Francisco Regional Water Quality Control Board's enforcement process.	\$0	Completed four projects: An update of the Best Management Practices Manual for Drinking Water System Releases for the Cal-Nevada Section of the American Water Works Association by the San Jose Water Center; a wetland enhancement and revegetation project at Creekside Marsh in Kentfield by the Ross Valley Sanitary District; and two water quality improvement projects with the East Bay Municipal Utilities District.
IRWM Round 2 Projects	Integrated Regional Water Management Program Round 2	\$0	Completed one project. St. Helena Upper York Creek Dam Removal and Ecosystem Restoration Project – Removed the Upper York Creek Dam. The dam removal will provide access to an additional 1.5 miles of spawning and rearing habitat. The project also restored approximately 2 acres of riparian corridor along York Creek. The IRWM program is funded entirely through the State Department of Water Resources.

IRWM Round 4 Projects	Integrated Regional Water Management Program Round 4	\$0	Completed 3 projects. Marin 2020 Turf Replacement Project – Remove up to 443,000 square feet of non-functional turfgrass from commercial, institutional, and industrial properties and replace it with environmentally beneficial landscapes. Coastal San Mateo County Drought Relief Phase II – Continues ongoing efforts with local communities and agricultural stakeholders to balance beneficial uses of water resources in San Mateo County. Eden Landing Portion of SBSPR Project – Restoration of over 1,300 acres of tidal marsh, levee improvements to decrease flood risk, and new public access trails. The IRWM program is funded entirely through the State Department of Water Resources.
IRWMP Disadvantaged Communities and Tribal Involvement Program	Integrated Regional Water Management Program Disadvantaged Communities and Tribal Involvement Program	\$0	

Anticipated food costs for Implementation Committee meetings

Supplemental information is collected here regarding the light refreshments costs for Implementation Committee meetings which are included in the budget.

In-person meetings were not held during FY 21 due to the Covid-19 pandemic and Shelter in Place orders. There were no refreshments costs for meetings held virtually. However, we have budgeted for refreshment costs during FY 22 in anticipation of in-person meetings resuming.

Implementation Committee meetings are held four times per year, generally from 9:30am-12:30pm, on Wednesdays. The in-person meeting location is 375 Beale Street in San Francisco, when in-person meetings are held. Approximately 40 people attend each meeting, representing member agencies of the IC. A member list, agendas, meeting times, and other materials can be found at http://www.sfestuary.org/about-us/governing-boards/.

The purpose of the meeting is for members of SFEP's Implementation Committee to review progress on the Comprehensive Conservation and Management Plan and strategize ways to move forward on actions, involve member agencies and new organizations in implementation, and to review and approve business including Work Plans and budgets. The agenda generally includes updates on CCMP progress, SFEP projects, and partner projects that implement the CCMP, and as appropriate, SFEP business including budget/work plan approvals, selection of new Chair, etc.

The light refreshments served at the event include coffee, tea, and water, and variously, either bagels and cream cheese, fruit, donuts, or muffins. We expect costs to be approximately \$200 per meeting in the San Francisco location.

IC attendees do not receive a per diem financed with grant funds.

We believe the refreshments are necessary to achieve the grant objectives of CCMP implementation and the objectives of the meeting given the meeting's length and timing. Many members travel from all over the region to attend.

There is no scheduled event with light refreshments, meals, or beverages before or after IC meetings.