# **Quarterly Progress Report #1**

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| **Local Project Sponsor:** |
| **Project #00:** |
| **Date Submitted:** |
| **Dates Covered:** |
| **Overall Project Completion Level:** |

Progress

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| **Budget Category (a): Direct Project Administration** | **% Complete** |
| *Task 1 Project Management:* | |
| *Task 2 Reporting*: | |

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| **Budget Category (b): Land Purchase/Easement** |  |
| *Task 3 Land Purchase/Easement:* | |

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| **Budget Category (c): Planning/Design/Engineering/Env. Documentation** | **% Complete** |
| *Task 4 Feasibility Studies:* | |
| *Task 5 CEQA Documentation:* | |
| *Task 6 Permitting:* | |
| *Task 7 Design:* | |
| *Task 8 Project Monitoring Plan:* | |

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| **Budget Category (d): Construction/Implementation** | **% Complete** |
| *Task 9 Contract Services:* | |
| *Task 10 Construction Administration:* | |
| *Task 11 Construction/Implementation Activities:* | |

Work Anticipated for Next Period: Q2 = April 1, 2021 – June 30, 2021

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| Budget Category (a): Direct Project Administration: |
| Budget Category (b): Land Purchase/Easement: |
| Budget Category (c): Planning/Design/Engineering/Environmental Documentation: |
| Budget Category (d): Construction/Implementation: |

Notification of Modifications Needed

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| **Work Plan Issues or Concerns** |
| **Scheduling Issues or Concerns** |
| **Budget Issues or Concerns** |

Modifications Approved This Quarter

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| **Work Plan** |
| **Scheduling** |
| **Budget** |

\*\*The next pages will be an attachment that includes project specific deliverables by category and task\*\*