# **Quarterly Progress Report #1**

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| **Local Project Sponsor:**  |
| **Project #00:**  |
| **Date Submitted:**  |
| **Dates Covered:**  |
| **Overall Project Completion Level:**  |

Progress

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| **Budget Category (a): Direct Project Administration** | **% Complete** |
| *Task 1 Project Management:*  |
| *Task 2 Reporting*: |

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| **Budget Category (b): Land Purchase/Easement** |  |
| *Task 3 Land Purchase/Easement:*  |

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| **Budget Category (c): Planning/Design/Engineering/Env. Documentation** | **% Complete** |
| *Task 4 Feasibility Studies:* |
| *Task 5 CEQA Documentation:*  |
| *Task 6 Permitting:* |
| *Task 7 Design:* |
| *Task 8 Project Monitoring Plan:*  |

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| **Budget Category (d): Construction/Implementation** | **% Complete** |
| *Task 9 Contract Services:*  |
| *Task 10 Construction Administration:*  |
| *Task 11 Construction/Implementation Activities:*  |

Work Anticipated for Next Period: Q2 = April 1, 2021 – June 30, 2021

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| Budget Category (a): Direct Project Administration: |
| Budget Category (b): Land Purchase/Easement:  |
| Budget Category (c): Planning/Design/Engineering/Environmental Documentation:  |
| Budget Category (d): Construction/Implementation: |

Notification of Modifications Needed

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| **Work Plan Issues or Concerns** |
| **Scheduling Issues or Concerns** |
| **Budget Issues or Concerns** |

Modifications Approved This Quarter

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| **Work Plan** |
| **Scheduling** |
| **Budget** |

\*\*The next pages will be an attachment that includes project specific deliverables by category and task\*\*